

MEMORANDUM FOR FAMCAMP RESIDENTS

FROM: 355 FSS/FSCO

SUBJECT: Medical Exemption from Overflow Procedures

1. This policy letter establishes and provides guidance and procedures for FamCamp residents to. Request exemptions to overflow rules during peak season capacity. This exemption from overflow procedure is intended to accommodate temporary unforeseen medical circumstances.
2. As stated in OI 34-19, 4 January 2010, exceptions to the 21- day rule due to medical reasons during the overflow season can be made to the 355 FSS/CC.
3. FamCamp Residents Requesting a medical exemption should do so as soon as possible, but no later than two weeks prior either entering the campgrounds or before you are due out. A letter from the treating physician stating background conditions will accompany the patient's request.
4. A letter from the treating physician, on physician letterhead, must include, but not limited to:
 - a. The reason why the patient should remain in the same site without having to move, in regard to the medical condition described.
 - b. What medical risks, if any, are involved with breaking down the RV to move it?
 - c. Why a full hook-up site is necessary and the length of recuperating time involved.
 - d. Does the medical condition pose a possible adverse affect on other camp residents?
 - e. For how long? (I.E. 2 weeks ,1 month, etc.) Specific dates.
5. Include a letter from yourself about yourself, including, but not limited to: Where do you live? How long have you been here? Have you been here before?
6. Upon receipt of medical exemption request, the Outdoor Recreation Director will forward the request through the chain of command for proper review, coordination and final action.
7. Direct any questions or comments to the Outdoor Recreation Director at (520) 228-3736

Janie M. Helgesson

Outdoor Recreation Director